

## AMADOR TUOLUMNE COMMUNITY ACTION AGENCY

### Amador Tuolumne Community Action Agency

### FINANCE COMMITTEE MEETING

Friday, June 27, 2025 | 9:00 A.M. – 10:30 A.M.

### LOCATIONS

Host, Joe Bors, Janessa Stone: **ATCAA Jackson Service Center**, 10590 Hwy 88, Jackson, CA 95642 +1 (209) 223-1485

Host, Kristy Moore, Cheryl Clark: **ATCAA Sonora Service Center**, 427 N. Hwy 49, Ste. 305, Sonora, CA 95370 +1 (209) 533-1397

### AGENDA

#### 1. CALL TO ORDER:

#### 2. ROLL CALL:

ATCAA Board of Directors		
	<i>Claire Gunselman, Board Treasurer</i>	A-PUB
	Ryan Campbell	T-PUB
	Jennifer Grenland	T/T-LI
	Dan Epperson	A-PUB
	Lynn Morgan	A-PRI

ATCAA Staff	
	Joseph Bors, Executive Director
	Bruce Giudici, Outgoing Fiscal Officer
	Jennifer Kraskouskas, Incoming Fiscal Officer
	Janessa Stone, Board Secretary
	Cheryl Clark, Sonora Front Desk Secretary

**Others Present:**

- 3. PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject; however, any matter that requires action may be referred to Staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note there is a five (5) minute limit per topic.

#### 4. CONSENT CALENDAR:

- 4.1.** Approval of minutes from *Friday, April 11, 2025* meeting (*Org Std. 2.3*) Pg. 3 (**ACTION ITEM**)

#### 5. REPORTS:

##### 5.1. Administrative Reports

- 5.1.1.** Local Agency Investment Fund (*LAIF*) Activity Report Pg. 7

- 5.1.2.** Administrative Budget to Actual Pg. 8

- 5.1.3. CSBG Budget to Actual Pg. 12
- 5.2. Early/Head Start Reports
  - 5.2.1. Head Start Budget and Expenditure Reports Pg. 13
  - 5.2.2. In Kind (*Match*) Reports Pg. 13
  - 5.2.3. Credit Card Expenditure Reports Pg. 15
  - 5.2.4. Early Childhood Service Report Submittal Matrix Pg. 18
- 5.3. Program Fiscal Report
  - 5.3.1. Contract Status Summary by Program Report Pg. 19
- 5.4. Agency Fiscal Statements
  - 5.4.1. ATCAA Balance Sheet Pg. 20
  - 5.4.2. ATCAA Revenue/Expenditure Report Pg. 21
  - 5.4.3. Housing Support Account – Tuolumne Properties and Varley Place Pg. 24
  - 5.4.4. Fiscal Officer Narrative Pg. 25
- 6. **NEW BUSINESS:**
  - 6.1. Request for Approval of Head Start 2025 Budget Revision Pg. 28 (**ACTION ITEM**)
- 7. **OLD BUSINESS:**
  - 7.1. Status of Food Bank Reserve Pg. 29
  - 7.2. **CLOSED SESSION** - Conference with Real Property Negotiations – Status of Northtown Property Lease/Buy Option (*Authority: Government Code Section 54956.8*) Negotiators: Joe Bors, Executive Director, related to leased property located at 427 Hwy-49, Sonora, California
- 8. **FUTURE BOARD MEETING:** Discussion and Approval of next Regular committee meeting proposed for *Friday, August 08, 2025*, at the ATCAA Jackson and Sonora Service Center
- 9. **ADJOURNMENT:**

LATE AGENDA MATERIAL: Late agenda material can be inspected at the ATCAA Jackson Service Center 10590. State Hwy. 88 Jackson, CA and the ATCAA Sonora Service Center 427 N. State Hwy. 49 Sonora, CA.

SPECIAL NEEDS: Persons who need auxiliary aids or services are requested to call our Sonora Service Center at 209-533-1397 or our Jackson Service Center at 209-223-1485 during business hours at least 48 hours before the meeting so appropriate arrangements may be made.