



**Amador Tuolumne Community Action Agency
BOARD OF DIRECTORS MEETING**
December 10th, 2021 | 10:30 a.m.

In order to protect public health and the safety of our citizens, this Board of Directors meeting will be physically closed to the public, however the public may participate and comment on any item via telephone or video conferencing through the following telephone number or Zoom platform at the following link:

Zoom Meeting
 URL: <https://us02web.zoom.us/j/86906798397?pwd=MXcyaGpMMk00R2dVRDBjMDk2ZWU4Zz09>
METTING ID: 869 0679 8397
PASSCODE: 121021
PHONE NUMBER: +16699006833 US (San Jose)

1. CALL TO ORDER:

2. ROLL CALL:

ATCAA Board of Directors					
	<i>Lynn Morgan, Board Chairperson</i>			Amador - PRI	
	<i>Walt Kruse, Board Vice-Chair</i>			Tuolumne - LIR	
	<i>Frank Axe, Board Secretary/Treasurer</i>			Amador - PUB	
Amador			Tuolumne		
	Steve McLean	PUB		Kathleen Haff	PUB
	Jeff Brown	PUB		Anaiah Kirk	PUB
	Jim Wilmarth	PRI		Colette Such	PUB
	Susan Ross	PRI		Lloyd Schneider	PRI
	Joni Drake	LIR		Helena Rice-Padilla	HSPC
	Mary Pulskamp	LIR		VACANT	LIR

ATCAA Staff	
	Joseph Bors, Executive Director
	Bruce Giudici, Fiscal Officer
	Rachel Leach, Secretary to the Board
	Denise Cloward, Housing Director
	Joseph Tobin, Food Bank Director
	Craig Case, Energy Director
	Robert White, Prevention Program Director
	Nancy Miner, Early Childhood Services Director

Others Present:

3. Approval of Resolution 2021-10 “Adopting Subsequent Resolution Making Findings in Support of Allowing Remote Meetings Pursuant to AB361 (Modified Brown Act Procedures During a Declared Emergency).” Pg.

4. **PUBLIC MATTERS NOT ON THE AGENDA:** Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject; however, any matter that requires action may be referred to Staff and/or Committee for a report and recommendation for possible action at a subsequent Board meeting. Please note there is a five (5) minute limit per topic.
5. **NEW BOARD MEMBER APPOINTMENT:**
 - 5.1. Consideration to appoint Helena Rice-Padilla of the Head Start Policy Council to the ATCAA Board of Directors as representative of the Low-Income Sector, replacing Serafina Thomas whose term ended October 2021. (*Org Std 5.2*)
6. **CONSENT CALENDAR:** Items listed on the consent agenda are considered routine and may be enacted by one motion. Any item may be removed for discussion and made a part of the regular agenda at the request of a board member(s).
 - 6.1. Approval of minutes from [November 5, 2021] meeting
 - 6.2. ECS Monthly Statistical Report [October 2021]
7. **ANNUAL AUDIT PRESENTATION:** Grant Bennett Associates
 - 7.1. Presentation and Acceptance of FYE 2021 ATCAA Audit (*Org Std 8.1, 8.2, 8.3, and 8.4*)
8. **NEW BUSINESS:**
 - 8.1. Approval of 2022 Board Calendar Pg.
 - 8.2. Election of Board Officers for 2022 term
 - 8.2.1. Open floor for additional nominations
 - 8.2.2. Acceptance of Board Officers for 2022 term
 - 8.3. Appointment of Ad-Hoc Bylaws Committee
 - 8.4. Approval of the 2022-2023 California State Preschool Program Continued Funding Application (CFA) and authorization for Joe Bors, Executive Director, to sign the CFA.
9. **COMMITTEE REPORTS:**
 - 9.1. Finance Committee: Verbal Report of [December 8, 2021] meeting
 - 9.1.1. Financial Reports (*Org Std 8.7*)
 - 9.1.1.1. Administrative Reports
 - 9.1.1.2. Early/Head Start Reports
 - 9.1.1.3. Program Fiscal Reports
 - 9.1.1.4. Agency Financial Reports
 - 9.2. Executive Committee: Verbal Report of [November 30, 2021] meeting
 - 9.3. Internal Affairs Committee: Verbal Report of [December 3, 2021] meeting
 - 9.3.1. *Approval of revised Policy 6.2 Paid Time Off (PTO)*
 - 9.4. Nominating Committee: has not met
 - 9.5. Early/Head Start Policy Council: Verbal Report of [December 3, 2021] meeting.
10. **PROGM PRESENTATIONS/UPDATES:** (*Org Std. 5.9*)
 - 10.1. Communications, Kristy Moore (Verbal Report)
 - 10.2. Food Bank, Joe Tobin (Verbal Report)
 - 10.3. Energy, Craig Case (Verbal Report)
 - 10.4. Prevention Programs/YES Partnership, Bob White (Verbal Report)
 - 10.5. Early Childhood Services, Nancy Miner (Verbal Report)
 - 10.6. Family Resource Services, Pat Porto (Slide Only)
 - 10.7. Lifeline, Tonya Kraft (Slide Only)
 - 10.8. Housing, Denise Cloward (Slide Only)
 - 10.9. MCHN & CSBG CARES Program, Patrick Kane (Slide Only)

11. EXECUTIVE DIRECTOR REPORT:

- 11.1. Update on Umpqua Line of Credit
- 11.2. ATCR Board Meeting update

12. ITEMS FOR FUTURE AGENDAS:

13. INFORMATIONAL:

- 13.1. Policy Council Minutes November 5, 2021
- 13.2. ECS Management Bulletin 21-14: Continued Funding Application, Fiscal Year 2022-23 Pg.

14. ADJOURNMENT:

LATE AGENDA MATERIAL: Late agenda material can be inspected at the ATCAA Jackson Service Center 10590. State Hwy. 88 Jackson, CA and the ATCAA Sonora Service Center 427 N. State Hwy. 49 Sonora, CA.

SPECIAL NEEDS: Persons who need auxiliary aids or services are requested to call our Sonora Service Center at 209-533-1397 or our Jackson Service Center at 209-223-1485 during business hours at least 48 hours before the meeting so appropriate arrangements may be made