



**Amador Tuolumne Community Action Agency
FINANCE COMMITTEE MEETING**

December 8, 2021 | 9:00 A.M.

AGENDA

In order to protect public health and the safety of our citizens, this Finance Committee meeting will be physically closed to the public, however the public may participate and comment on any item via telephone or video conferencing through the following telephone number or Zoom platform at the following link:

Zoom Meeting

URL: <https://us02web.zoom.us/j/82125293450?pwd=Ry90UGU5UWo3RmVOL2VJSzFGVW5JZz09>

METTING ID: 821 2529 3450

PASSCODE: 120821

PHONE NUMBER: +16699006833 US (San Jose)

1. CALL TO ORDER:

2. ROLL CALL:

ATCAA Finance Committee Members		
	<i>Frank Axe, Board Secretary-Treasurer-Committee Chair</i>	A-PUB
	<i>Lynn Morgan, Board Chair</i>	A-PRI
	Jim Wilmarth	A-PRI
	Kathleen Haff	T-PUB

ATCAA Staff		
	Joseph Bors, Executive Director	
	Bruce Giudici, Fiscal Officer	
	Rachel Leach, Secretary to the Board	

3. Approval of Resolution 2021-09 “Consideration of Adopting Resolution Making Findings in Support of Allowing Remote Meetings Pursuant to AB361 (Modified Brown Act Procedures During a Declared Emergency)” 3-7

4. APPROVAL OF AGENDA: Approval of agenda for this date, any and all off-agenda items must be approved by the Board (pursuant to Government Code 54954.2)

5. PUBLIC MATTERS NOT ON THE AGENDA:

6. CONSENT CALENDAR:

6.1. Approval of Minutes from [November 5, 2021] meeting Pg. 8-9

7. NEW BUSINESS:

7.1. Status of Umpqua Line of Credit

8. REPORTS:

8.1. Administrative Reports

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- 8.1.1. Line of Credit (LOC) Internal Report Pg. 10
- 8.1.2. Local Agency Investment Fund (LAIF) Activity Report as of [10/31/21] Pg. 11
- 8.1.3. Administrative Budget to Actual [10/31/21] Pg. 12-15
- 8.1.4. CSBG Budget to Actual [10/31/21] Pg. 16
- 8.1.5. CSBG CARES Budget to Actual [10/31/2021] Pg.17
- 8.1.6. CSBG CARES Projects Budget to Actual [10/31/2021] Pg. 18
- 8.2. Early/Head Start Reports
 - 8.2.1. Head Start Budget & Expenditure Report 8127.1 [1/1/20-10/31/21] Pg. 19
 - 8.2.2. Early Head Start Budget & Expenditure Report 8127.2 [1/1/20-10/31/21] Pg. 20
 - 8.2.3. In-Kind (Match) Reports for 8127.1 & 8127.2 [1/1/20-12/31/20] Pg. 20
 - 8.2.4. Head Start Budget & Expenditure Report 8128.1 [1/1/21-10/31/21] Pg. 21
 - 8.2.5. Early Head Start Budget & Expenditure Report 8128.2 [1/1/21-10/31/21] Pg. 22
 - 8.2.6. In-Kind (Match) Reports for 8128.1 & 8128.2 [1/1/21-10/31/21] Pg. 22
 - 8.2.7. Head Start and Early Head Start CRSSA & ARP 8128.3 & 8128.4 [4/1/21-10/31/21] Pg. 23
 - 8.2.8. CACFP Budget & Expenditure Report 8225.1 & 8225.2 [10/1/21-10/31/21] Pg. 23
 - 8.2.9. CA State Preschool Program Budget & Expenditure Report 8292.1 [7/1/21-10/31/21] Pg. 23
 - 8.2.10. First 5 Budget & Expenditure Report 8245.1 & 8242.1 [1/1/21-10/31/21] Pg. 24
 - 8.2.11. Tuolumne Home Visiting Program Budget & Expenditure Report 8167.2 [7/1/21-10/31/22] Pg. 24
 - 8.2.12. Credit Card Expenditure Reports through [October 2021] Pg. 25-26
 - 8.2.13. Early Childhood Services Report Submittal Matrix for 12-month period ending [11/30/21] Pg. 27
- 8.3. Program Fiscal Reports
 - 8.3.1. Contract Status Summary by Program Report as of [10/31/21] Pg. 28
- 8.4. Agency Financial Statements
 - 8.4.1. ATCAA Balance Sheet as of [10/31/21] Pg. 29
 - 8.4.2. ATCAA Revenue/Expenditure Report [10/31/21] Pg. 30-32
 - 8.4.3. ATCAA Cash Flow Overview [10/31/21] Pg. 33
 - 8.4.4. ATCAA Cash Flow - Housing [10/31/21] Pg. 34
 - 8.4.5. ATCAA Cash Flow - Food Bank [10/31/21] Pg. 35
 - 8.4.6. ATCAA Cash Flow - Energy [10/31/21] Pg. 36
 - 8.4.7. Housing Support Account-Tuolumne Properties and Varley Place Pg.37
 - 8.4.8. Fiscal Officer Narrative Pg.38-40

9. ADJOURNMENT:

LATE AGENDA MATERIAL: Late agenda material can be inspected at the ATCAA Jackson Service Center 10590 Hwy 88, Jackson, CA and the ATCAA Sonora Service Center 427 N. Hwy. 49 Sonora, CA.

SPECIAL NEEDS: People who need auxiliary aids or services are requested to call the Sonora Service Center at 209-533-1397 or the Jackson Service Center at 209- 223-1485 at least 48 hours before the meeting so appropriate arrangements may be made.